

International Centre for Credentialing and Education of Addiction Professionals (ICCE) Calculation of Contact hours of Education and Training

Guidelines for Calculating the Contact Hours of Education and Training

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Organisation:		
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Addiess.		
Examination Applied:		
Programme	Number of hours	Documents to be Submitted
Training Courses attended in last 5 years	6 hours of continuing education for each training day.	Certified true copies of the training programmes attended in last 5 years.
Training courses conducted	Numbers of training hours + 1 hour preparation time for each 2 hours of training. However preparation time for same training topics will be counted once.	Details to be verified by the Employer / Supervisor

Details of Training Courses attended in last 5 years

Name c				
Name of the programme				
7				
Name of the Organiser				
Date of the programme				
Date of the programme Venue of the programme Continuing Verified by Education Hours				
Continuing Education Hours				
Verified by				

(Conti...)

Total Number of Continuing Education Hours				Name of the programme
				Name of the Organiser
				Date of the programme
				Date of the programme Venue of the programme Education Hours
				Continuing Education Hours
				Verified by

Details of Training sessions conducted in last 5 years

					Total Number of Number of Training Hours
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Preparation Time Verified by (in hours)	Number of Training Hours	Venue of the programme	Name of the Organiser	Date of the programme	Name of the programme