

Eligibility Criteria for ICCE Examinations

Eligibility Criteria for the ICCE Credentials

i) International Certified Addiction Professional I (ICAP I):

- a. At least 1 year of full time or 1500 hours of supervised working experience in drug and alcohol related field. Passed the first public examination.
- b. Written verification of competency in required counselling skills and functions as certified by counsellors, supervisors or other health care professionals who have personally observed the candidate's alcohol and/or drug abuse related counselling work.
- c. Documentation of a total of 120 contact hours of education and training in alcoholism and drug abuse or related counselling subjects. Included in this total must be at least 6 contact hours of HIV/AIDS training and at least 6 contact hours of ethics training.
- d. Submission of a signed and dated statement that the candidate has read the ICCE Commission's Code of Ethics for counsellors and has agreed to adhere to it.
- e. Completion of an application for the appropriate level of credential and submission of the same to ICCE
- f. Payment of **non-refundable** application fee.

ii) International Certified Addiction Professional II (ICAP II):

- a. At least 2 years of full-time or 3,000 hours of supervised working experience as an alcoholism and / or drug abuse related counsellor. The 2 years need not be consecutive.
- b. Successful completion of ICAP I and practising as an addiction counsellor for at least 2 years following ICAP I certification or graduate / higher in relevant field.
- c. Written verification of required counselling skills and functions as certified by counsellors or supervisors or health care professionals who have personally observed the candidate's alcohol and/ or drug abuse counselling work.
- d. Documentation of a total of 240 contact hours of education and training in alcoholism and drug abuse or related counselling subjects. Included in this total must be at least 6 contact hours of HIV/AIDS training and at least 6 contact hours of ethics training.
- e. Submission of a signed and dated statement that the candidate has read the ICCE Commission's Code of Ethics for counsellors and has agreed to adhere to it.
- f. Completion of an application for the appropriate level of credential and submission of the same to the ICCE.
- g. Payment of **non-refundable** application fee.
- h. Passing of the ICAP I examination.

iii) International Certified Addiction Professional III (ICAP III)

- a. At Least 5 years of full-time or 7500 hours of supervised working experience as an alcoholism and/or drug abuse related counsellor.
- b. Successful completion of ICAP II and practicing as an addiction counsellor for at least 2 years following ICAP II or Masters / higher in relevant field.
- c. Written verification of competency in required counselling skills and functions as certified by counsellors or supervisors or other health care professionals who have personally observed the candidate's alcohol and/or drug abuse counselling work.
- d. Documentation total of 500 contact hours of education and training in alcoholism and drug abuse or related counselling subjects. Included in this total must be at least 6 contact hours of HIV/AIDS training and at least 6 contact hours of ethics training.
- e. Submission of a signed and dated statement that the candidate has read the ICCE Certification Code of Ethics and agreed to adhere to it.
- f. Completion of an application for the appropriate level of credential and submission of the same to ICCE.
- g. Payment of **non-refundable** application fee.
- h. Passing of the ICAP II examination.

The eligibility criteria for RC credentialing

A. Experience

1. One year of supervised experience in the area of Substance Use Disorders
2. Evidence of two continued years of total abstinence from all kind of substances.
3. Evidence of 100 hours of education/training in SUD/Peer Recovery

B. Recommended practice areas:

1. Screening
2. Outreach during Pre and Post Treatment
3. Facilitating Referral
4. Continuing care (Conducting Home visit, facilitating support group, Psycho-education, providing support in case management)
5. Community education (preparation & delivery under direct supervision)

C. Recommended training/education hours

1. 100 hours addiction specific training/education which should include ICCE Basic UTC 1 and 2, Specialized Recovery Course, 6 hours of Ethics and 6 hours of HIV.
2. The other courses which may be relevant are:
 - Documentation Community/family education
 - Communication and facilitation skills.
 - Screening methodology Identification of co-occurring disorders
 - Service coordination
 - Referral
 - Self - Care and avoiding burnout
 - Recovery/Relapse planning
 - HIV/AIDS training
 - Cultural Awareness training
 - Pharmacology and Science of Addiction